

BY-LAWS OF
BULLDOGS YOUTH FOOTBALL & CHEER

Edited: December, 2016

ARTICLE I: NAME AND PURPOSE

Section 1. **NAME.** The name of the corporation is BULLDOGS YOUTH FOOTBALL & CHEER.

Section 2. **PURPOSE.** The purpose of this corporation is to teach each child the fundamental skills and concepts of the sports of football and cheerleading while having fun. In addition, the corporation strives to encourage teamwork, fair play and provide a framework for the wholesome participation in the game of football. Children will be encouraged to develop at their individual level of ability. Good sportsmanship, development of football and cheer skills & concepts, self-confidence, and respect for themselves and others are the primary goals of this corporation. The corporation may carry out any other activities as may be necessary or useful in the furtherance of these purposes in accordance with Section 501(c)(3) of the Internal Revenue Code, or a corresponding section of any future tax code.

ARTICLE II: MEMBERSHIP

Section 1. **MEMBERSHIP.** The membership of the corporation shall consist of the Board of Directors, Legacy Members, Coaches, Players and Cheerleaders.

Section 1A. **BOARD OF DIRECTORS.** The Board of Directors will be limited to the eleven positions plus any Legacy members. The Board has the right to add Board positions as necessary for the effectiveness of the corporation. The addition of a position must be voted on with a favorable majority vote. Only the Board of Directors has voting rights on policy, rules, scheduling and the operations of the association.

Section 1B. **LEGACY BOARD MEMBERS.** The corporation will have four Legacy Members. Mike Hansen, Meghan Nagy, Chris Crawford and Matt Lewis will be called upon to uphold the vision of the Organization regardless of whether or not he or she is a sitting member of the Board of Directors. A Legacy board member shall be entitled to receive all written notices and information that are provided to the Board of Directors, to attend all Board of Directors meetings, to participate in meetings of the committees within the Organization, and encouraged to attend all other events conducted by the corporation. A Legacy board member shall not be subject to any attendance policy (if no longer an active sitting member). All votes pertaining to board member nominations must be cleared by a majority vote of the four Legacy Members. If the Legacy members do not clear a nomination, then the Legacy members will vote on the next highest person receiving votes. A Legacy Member may be a sitting board member. In the case where a Legacy Member is running for a position on the board, the legacy members will not have final say in the appointment.

Section 1C. **COACHES.** Membership for head coaches and assistant coaches is open to any adult who is willing to dedicate the time and energy needed to coach a team from the start of practices to the end of

the season as long as a background check is performed and returns no evidence of risk to a player, parent, board member, or the corporation. Coaches have voting rights on coaching/game related issues only. Any person interested in being a Head Coach must be voted in after an interview as well as attend our Corporation Coaches Certification class. No exceptions will be made.

Section 1D. **PLAYERS.** Membership for players is open to all children who meet the grade eligibility requirements, and pay the annual fee, or have the fee waived as agreed upon by the Board of Directors as part of a financial hardship. Participants do not hold any voting rights except within their established teams.

Section 1D. **CHEERLEADERS.** Membership for cheerleaders is open to all children who meet the grade eligibility requirements, and pay the annual fee, or have the fee waived as agreed upon by the Board of Directors as part of a financial hardship. Participants do not hold any voting rights except within their established teams

Section 2. **DUES AND MEMBERSHIP.** The annual membership dues for a Player or Cheerleader of this corporation shall be the participation fees as established each year by the Board of Directors. Membership shall remain active for an individual so long as the dues for the membership are paid. Any member whose dues have become delinquent shall be removed from the membership role and may only be reinstated by payment of the delinquent dues and approval by a majority vote of the Board of Directors. There are no membership dues owed by or collected from the Board of Directors, Legacy Board Members or Coaches.

Section 2A. **HARDSHIP CASES.** It is the policy of this corporation that the opportunity to participate in youth football or cheerleading shall not be denied solely because of economic hardship or need. Accordingly, any family who, upon sufficient proof demonstrates it is unable to pay the annual dues may be accepted as members. Decisions on the validity of economic hardships are made on a case by case basis by a group chaired by the President and compromised of a select group from the Board of Directors and or Legacy Members. The names of all applicants for economic hardship assistance will be kept in strict confidence.

Section 3. **RIGHTS OF MEMBERS.** Each member is eligible to cast one vote in corporation elections. Voting by proxy is expressly prohibited. Members are eligible, upon approval by the Board of Directors, to serve on committees and to otherwise participate in the programs of the corporation.

Section 4. **RESIGNATION AND TERMINATION.** Any member may resign by filing a written resignation with the President. Resignation shall not relieve a member of unpaid dues or other charges previously accrued. Any member may have his or her membership in this corporation cancelled at any time for cause by a majority vote of the Board of Directors.

ARTICLE III: MEETINGS

Section 1. **REGULAR MEETINGS.** The Board of Directors will meet on a monthly basis during the off-season and bi-weekly during season. Meetings will be held on a date and time when the majority of the

Board of Directors can attend. The meeting shall be held in a location agreed upon by the majority of the Board of Directors and accessible to all members. A full calendar of meetings will be available for all members.

Section 2. **ANNUAL MEETINGS.** An annual meeting of the Board of Directors shall take place in the month of December. The President will designate the specific date, time and location. At the annual meeting, the Board of Directors shall be voted in, reports on activities of the corporation shall be discussed and the direction of the corporation for the coming year shall be determined.

Section 3. **SPECIAL MEETINGS.** Special meetings of the Board of Directors may be called by any member of the Board when that member deems it in the best interest of the association.

ARTICLE IV: VOTING

Section 1. **NUMBER OF VOTES.** Each member is eligible to cast one vote in association elections.

Section 2. **METHOD OF VOTING.** Voting on regular corporation business at regular meetings shall be done by voice. An exception will be for the election of officers which will be cast by secret ballot.

Section 3. **VOTING.** All issues to be voted on shall be decided by a simple majority. A majority (5) of the board members must vote either in person, or via proxy (email), on issues involving BULLDOGS YOUTH FOOTBALL & CHEER Policy or Bylaws.

Section 4. **ABSENTEE VOTING.** If a Board of Directors member cannot attend a meeting at which it is known ahead of time is going to vote on an issue, that board member who is not able to attend the meeting may email their vote to the President or Vice President for inclusion in the vote.

ARTICLE V: BOARD OF DIRECTORS

Section 1. **GENERAL POWERS.** The affairs of the corporation shall be managed by its Board of Directors. The Board of Directors shall have control of and be responsible for the management of the affairs and property of the corporation. Each member of the Board of Directors shall have one vote.

Section 2. **NUMBER OF DIRECTORS.** A minimum nine (9) person Board of Directors shall manage this corporation.

Section 3. **TENURE OF DIRECTORS.** Newly elected members of the Board of Directors who have not served before shall serve initial one-year terms. At the conclusion of the initial one-year term, members of the Board of Directors may serve additional two year terms. The terms shall be staggered so that at the time of each annual meeting, the terms of approximately one half (1/2) of all members of the Board of Directors shall expire.

Section 4. **REQUIREMENTS, QUALIFICATIONS AND VOTING OF DIRECTORS.** The members of the Board of Directors shall, upon election, have a background check performed and return no evidence of risk to a player, cheerleader, parent, fellow member of the Board of Directors or the corporation. He or she may then immediately enter upon the performance of the required duties. No two members of the Board of

Directors related by blood or marriage/domestic partnership within the second degree of consanguinity or affinity may serve on the Board of Directors at the same time in a voting position. Vacant positions on the Board of Directors will be posted on the corporation website and distributed via email. Candidates can express interest for an open position via email to any sitting Board Member. Candidates should include their name, contact information, name of the vacant position, why they want to be involved with the board and what skills and experience they bring to the position. A sitting member of the Board of Directors must nominate all members to be voted upon. Once voted upon by the league, all winning nominations for the Board of Directors must be approved by a majority of the corporation Legacy Members. If the vote results in a tie, the Legacy Members will vote if no Legacy Member is involved in the run for office.

ARTICLE VI: OFFICERS

Section 1. **TITLES OF OFFICERS.** The officers of the corporation shall be President, Vice President, Secretary, Treasurer, Athletic Director, Director of Coaching, Director of Cheer, Concessions Manager, Ways & Means Manager, Sponsorship Chair and Equipment Manager.

Section 2. **OFFICE OF THE PRESIDENT.** The President shall preside at all membership meetings. The President shall by virtue of the office be Chairman of the Board of Directors. The President shall present at each annual meeting of the corporation an annual report of the work of the corporation. The President shall appoint all committees, temporary or permanent. The President shall see all books, reports and certificates required by law are properly kept or filed. The President shall be one of the officers who may sign the checks or drafts of the corporation. The President shall oversee the updating all game information, team information, registration and any other web based information. The President shall have control of and manage all email and web accounts.

Section 3. **OFFICE OF THE VICE PRESIDENT.** The Vice President shall in the event of the absence or inability of the President to exercise his or her office become acting president of the corporation with all the rights, privileges and powers as if he had been the duly elected president. The Vice President shall also supervise the registration of all participants including the collection of all fees. The Vice President shall keep the minutes and records of the corporation in appropriate books. It shall be the Vice President's duty to file any certificate required by any statute, federal or state. The Vice President shall give and serve all notices to members of this corporation. The Vice President shall be the official custodian of the records and seal of this corporation. The Vice President may be one of the officers required to sign the checks and drafts of the corporation. The Vice President shall present to the membership at any meetings any communication addressed to him or her as Vice President of the corporation. The Vice President shall attend to all correspondence of the corporation and shall exercise all duties incident to the office of Vice President.

Section 4. **OFFICE OF THE SECRETARY.** The duties of the Secretary shall be carried out by the Vice President.

Section 5. **OFFICE OF THE TREASURER.** The Treasurer shall have the care and custody of all monies belonging to the corporation and shall be solely responsible for such monies or securities of the corporation. The Treasurer shall deposit the funds of the corporation and should be deposited in a savings bank except that the Board of Directors may cause such funds to be invested in such investments as shall be legal for a non-profit corporation in this state. The Treasurer must be one of the officers who shall sign checks or drafts of the corporation. The Treasurer shall render at stated periods as the Board of Directors shall determine a written account of the finances of the corporation (P&L) and such report shall be physically affixed to the minutes of the Board of Directors of such meeting. The Treasurer shall exercise all duties incident to the office of Treasurer.

Section 6. **OFFICE OF ATHLETIC DIRECTOR.** The Athletic Director is first and utmost the liaison between the Board of Directors and the coaching staffs. The Director must be aware of and communicate the needs, requests, and information needed to both parties. The Athletic Director must know all rules and procedures pertaining to coaches and players and relay and enforce them. The Athletic Director will also attend all league meetings and update the corporation on all necessary information.

Section 7. **OFFICE OF DIRECTOR OF COACHING.** The Director of Coaching shall oversee the Head Coach selection process, coaches certification process and coaches clinic.

Section 8. **OFFICE OF DIRECTOR OF CHEER.** The Director of Cheer shall be the liaison between the Board of Directors and all cheer teams. The Director must be aware of and communicate the needs, requests, and information needed to both parties.

Section 9. **OFFICE OF CONCESSIONS MANAGER.** The Concessions Manager shall be in charge of all concession purchases. The Concessions Manager shall be responsible for obtaining concession stand workers throughout the season. The Concessions Manager will work with the corporation Treasurer on concession proceeds for deposit. The Concessions Manager will also be in charge of Merchandise and Merchandise sales. The Concessions Manager shall exercise all duties incident to the office of Concessions Manager.

Section 10. **OFFICE OF WAYS AND MEANS MANAGER.** The Ways and Means Manager shall be responsible for securing funds for the corporation and for devising ways and means of securing such funds. The Ways and Means Manager shall oversee the planning, organization and supervision of the collection of donations and fundraisers. The Ways and Means Manager shall plan, organize and supervise the securing of team sponsors for each team subject to the approval of the Board of Directors.

Section 11. **OFFICE OF SPONSORSHIP CHAIR.** The Sponsorship Chair shall report to the Ways and Means Manager and assist with all relative duties as assigned.

Section 12. **OFFICE OF EQUIPMENT MANAGER.** The Equipment Manager shall arrange for the suitable storage and safety of all equipment during, and between seasons. He will work with the Coaches for distribution of said equipment at the beginning of the season. He will also assist in the annual inventory of said equipment to determine approximate equipment replacement needs.

ARTICLE VII: SALARIES

Section 1. **SALARIES.** No member of the Board of Directors shall for reason of his or her office be entitled to receive any salary for their work with the corporation.

ARTICLE X: COMMITTEES

Section 1. **COMMITTEES.** The Board of Directors may authorize the formation of committees as needed and may designate the maximum number of committee members permitted to serve for activities such as fundraising, banquets, etc. The duration of any committee will last for the duration of the BULLDOGS YOUTH FOOTBALL & CHEER season.

ARTICLE XI: DUES

Section 1. **DUES.** There are no monetary dues owed by or collected from any member of this Association's board.

ARTICLE XII: AMENDMENTS

Section 1. **AMENDMENTS.** The Board of Directors may amend these Bylaws by a majority vote of both the Board of Directors and Legacy members at any regular or special meeting.

CERTIFICATION

These bylaws were approved and adopted at a meeting of the Board of Directors on the 20th day of December, 2016.

Michael Hansen 12/20/16

President Date

Meghan Nagy 12/20/16

Secretary Date